
CONTRA COSTA COLLEGE | ASSOCIATED STUDENT UNION (ASUCCC)



2600 Mission Bell Drive, SAB 101, San Pablo, CA. 94806
www.contracosta.edu/asu

STUDENT SENATE | REGULAR MEETING MINUTES | APRIL 25, 2024

Meeting Location: 2600 Mission Bell Dr. (SAB 107) San Pablo, CA. 94806

4:10 P.M. – 5:40 P.M.

Zoom Information

<https://4cd.zoom.us/j/9286267215>

Meeting ID: 928 626 7215

Agenda Materials

Board members will be attending via teleconference from the following locations

Note: While teleconference locations are listed below, if a member does not participate from a teleconference location that location may not be open to the public.

Associated Students Union Goals

- ★ Goal #1- Connecting to different leadership opportunities
 - ★ Goal #2- Specify between sister colleges student government
 - Also, our own student leadership teams
 - ★ Goal #3- Policy- making and advocacy
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1. ORDER OF BUSINESS

A. Call to Order: 4:18PM

B. Roll Call | 5 Minutes

Voting Members

President Sudinma Thapa (E)	Parliamentarian <i>vacant</i>
Executive Vice President (Interim) Sheyla Gutierrez Rojas	Director of Public Relations Sara Sugimoto
Vice President of Club Affairs <i>vacant</i>	Director of Shared Governance <i>vacant</i>
Secretary (Interim) Irma Huizar	Director of External Affairs <i>vacant</i>
Treasurer (Interim) Erick Arias	Activity Coordinator <i>vacant</i>
Senator(s)	
Alejandra Simen (E) Ma'Leah Ward Rey Trevino	Frankie Concha Emily Au (E) Ode Kunthar (E)

Non-Voting Members

Advisor: Angela Loera

Petitioning Senator(s):

Note-Taker: Irma Huizar

Public:

2. APPROVAL | 5 Minutes

The ASUCCC Board will consider any amendments to the agenda and consider for approval the meeting held on **April 25, 2024.**

For the 04/25/2024 meeting we did not meet quorum, so this is an unofficial, non-actionable meeting where the board informally discussed items, but will relay notes and rediscuss at the 5/2/24 meeting in an official capacity.

A. Minutes (April 18, 2024)

3. PUBLIC COMMENT | 10 Minutes

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California Government Code Section 54954.3 Members of the public will be given an opportunity to comment. This section of the meeting cannot surpass 10 minutes. Individuals will each receive two minutes per comment.

4. INTRODUCTION OF PETITIONING SENATORS & REPRESENTATIVES *(Optional)*

5. NEW BUSINESS | 20 Minutes

A. [Library Laptop Sleeves Presentation Discussion](#) (Erica Watson) | 10 Minutes

TABLED May 2nd

B. ASU End of Year Retreat Discussion/Action (I. Huizar) | 10 Minutes

- We suggested activities for an end of the year retreat. We can either stay on campus or venture off-campus. If we opt for a dinner, we'll need to adhere to the email allowance budget, or we can choose an activity instead. Some suggestions include a fair, an escape room, or a visit to Six Flags followed by dinner. Let's send out a poll on Teams to gather everyone's preferences and suggestions.

C. ASU Final Meeting Vote Discussion/ Action | 5 Minutes **TABLED**

D. Commet Day Reflection Discussion | 5 Minutes

- F. Concha mentioned that the event was understaffed, and Hope Dixon had to leave a team by themselves. Many people were in large groups, making it crowded and difficult to interact without overwhelming the staff. M. Ward recommends setting a limit on the number of students that can attend to prevent overcrowding. More space, better staff, and more volunteers are also needed. Additionally, there should be improved

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communication with high schools and better verification methods to easily identify students from different schools. It may be helpful to require high school lanyards for students from other schools. If students are found without proper identification, appropriate measures should be taken. Some students were sneaking off, causing stress for chaperones. If events are held during school hours, it's important to inform students beforehand to avoid causing stress. Serious measures and consequences should be implemented. The campus was not clean after the event, and the presentation needs to be more intimidating. It's difficult to keep track of who is a student and better housekeeping rules are necessary. We'll gather all feedback at the next meeting.

E. ASU Superlatives Discussion (S. Thapa) | 5 Minutes **TABLED**

F. ASU Events Discussion/ Action |10 Minutes

a. Finals Freebies-

- Depending on where we get donuts; we must pay for reimbursement. We can do an invoice, but it depends on the timeframe, and someone would have to pick them up. It sounds like Monday would work, and Erick can do Tuesday after 9:00 AM.
- We can find someone to invoice us and pay after, but it depends. We could ask places and see who can invoice us. We need 10 dozen assorted donuts and payment information.
- On Tuesday, May 7th, Erick can pick them up after 9:30 and be here at 10. Erick can hand them out until they're finished. Erick and Ma'Leah are reaching out to any businesses to see if they can provide them. Thank you.

b. Decision Day

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- On Monday, we had an executive meeting where S. Gutierrez had the idea to host a Decision Day, providing students with an opportunity to showcase their future colleges.
- We brainstormed the idea of organizing an arts and crafts activity where students can create pins featuring the logo of the school they plan to transfer to. Student Life would host art series events, and we could collaborate with them. The Transfer Center can also contribute students and ideas.
- The Transfer Center has ordered supplies and will have an open walk-in time from 9:00 AM to 4:00 PM, Monday through Thursday, where students can come in, take a picture, and complete a survey indicating where they've applied, been accepted, and intend to go. There will also be a PowerPoint presentation. The first 50 students to show their acceptance will receive gift cards.
- On May 8th, Hope Dixon will lead mental health activities and resources, and APEDA will host a wellness pop-up featuring planting and therapeutic activities. If we decide to set up a pin station, the Transfer Center can provide a backdrop for students to take pictures with their created pins, but we still want them to complete the pin-making process.
- We've discussed with Larry the possibility of purchasing alumni sweaters for \$2500, providing 50 sweaters for alumni. If we go ahead with this, we can still offer more giveaways or food.
- From 12:00 PM to 12:30 PM, students will need to complete a survey and take a picture, which will be needed for the backdrop. This presentation will be ongoing throughout the year to capture data on transferring students.
- Food would be an enticing incentive for students, with tickets given out after completing the survey.
- We want to give back to students and invite learning communities and clubs to gather everyone together. Students can be directed to both the event and the Transfer Center.
- The refreshments don't have to be a full meal; snacks are sufficient.

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- Regarding care packages, we need to consider where to source the items from, how many items to include, and how to package them.

6. OLD BUSINESS | 20 Minutes

A. [President's Scholar Medal Redesign](#) Discussion/Action (Jacqueline Oré) | 10

Minutes

- Jacqueline Oré brought in a new media redesign. We wanted to incorporate some left design elements into the medal, and we all agreed we liked the design.

B. Accreditation Midterm Report Draft Review Feedback Session (FINAL) | 10

Minutes

C. [Facilities Master Plan](#) Review/Feedback Session (FINAL) | 25 Minutes

- We took some time at the end of the meeting to do an interactive activity and give feedback.

D. STAC Student Stipend Review Feedback Session (S. Thapa) | 15 Minutes **TABLED**

7. INTERNAL COMMITTEE REPORTS | 5 Minutes

A. ASU Elections Committee (S. Thapa, S. Gutierrez Rojas, A. Loera)

- The Elections Committee met to discuss making candidate statements accessible on our website so that everyone can easily see who's running. We plan to send out a text to inform people about this feature. Campaigning will take place from the 23rd to the 3rd, and Election Committee members will contact candidates to offer support. Three people were assigned to

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this task. Voting will begin on the 6th and run until the 10th. We also discussed creating a poster with the candidates' photos, QR codes, quotes, and a link to vote.

8. EXTERNAL COMMITTEE REPORTS | 5 Minutes

A. Budget Committee (Ma'Leah Ward) **TABLED**

B. President's Cabinet (S. Thapa) **TABLED**

9. BUDGET APPROVAL | 10 Minutes

A. Library Laptop Sleeves- \$300 **TABLED**

B. ASU Finals Freebies- TENTATIVE

C. ASU Decision Day- \$200 **TABLED**

10. BOARD REPORTS | 5 Minutes

- A. President
- B. Executive Vice President
- C. Treasurer
- D. Secretary
- E. Dir. of Public Relations
- F. Senator(s)
- G. Advisor

TABLED

11. FUTURE AGENDA ITEMS | 2 Minutes

ASUCCC will consider any requests for future agenda items.

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12. ADJOURNMENT

Next Meeting..... **May 2, 2024**